

# **Emergency Guide**

### **Smoke Detectors & Alarm Systems**

- If there is a fire, leave the building immediately using the nearest EXIT. If you can't exit the building, close your apartment door and go to a window or balcony.
- If the smoke detector in your apartment unit alarms, check for smoke or fire in your apartment.
  - If the detector beeps intermittently, the battery may need to be replaced.
- If the building alarm system makes a loud noise, evacuate the building. Call 911.
- If there is a small fire and you feel safe doing so, find the nearest fire extinguisher to extinguish the fire. Use the PASS method. Call 911.
  - Pull the pin
  - <u>A</u>im the nozzle at the base of the fire
  - Squeeze the handle
  - Sweep across the base of the fire
- If smoke is obscuring your vision never stay to fight a fire. Evacuate immediately.

## Cooking

- ALWAYS stay near the stove or oven when cooking
- Turn handles in so they don't get bumped and spill hot food or liquid
  Have a lid nearby in case of a flare up
- Keep the stove and oven clean to reduce the chance for a grease fire

## Grilling

- Charcoal grills are not allowed on decks or balconies
- Keep propane grills clean and in good working order. Stay near the grill while cooling. Always shut them off immediately after you finish grilling

#### Smoking

- When extinguishing smoking materials, always make sure to put them out properly. Flower pots with peat moss and plastic coffee cans are not appropriate and have been the cause of fires in Fargo.
  - A metal can filled with sand and a cover works well
  - Receptacles are available for purchase locally and online

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Stay in the kitchen when cooking - Keep an eye on what you fry!



Turn pot handles to the back - Use a lid to cover the pan



Keep anything that can catch fire away from your stove top  $-\ensuremath{\operatorname{including}}\xspace$  loose clothing



Take care disposing of cigarettes - ALWAYS discard them properly!



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